

# Gingerlily Festival

Saturday Sept. 21st - 9:00 - 5:00

Sunday Sept. 22nd - 12:00 - 5:00

**This event will be held at the Recreation Center in Old Town Sharpsburg  
105 Main St. Sharpsburg, GA. 30277**

## Vendor Application

This is a two day event, inside spaces are \$60.00 outside spaces are \$50.00. By signing this application you are confirming that you will be a vendor for both days. Once you submit your application and it is approved, a payment invoice will be sent to the email address you provided. A \$2.00 fee will be applied for all payments made via Pay-Pal. If you are paying with cash an additional \$5.00 will be added for traveling fees for meeting. We will be accepting Cash App payments as well. We will not be accepting business/personal checks at this time. (Cash receipts will be provided) **\*\*Vendor booth fees will be \$65.00 for any applications and/or payments submitted after August 31<sup>st</sup> plus a \$2.00 Pay-Pal processing fee if paying with Pay-Pal or a \$5.00 travel fee for meeting if paying with cash. (Cash receipts will be provided). Cash App payments will be accepted **\*\*Payments need to be made as soon as you get a vendor acceptance confirmation email. **\*\*Your application WILL NOT fully be accepted until your fees are received.******

- **Inside Spaces** are approximately an 8x8 space. One 5ft table will be provided for inside vendors only. You may bring 1 addition table. Please be sure it is longer than 6ft. All inside vendors will have access to chairs. These chairs are not to be taken outside the building for any reason. Inside vendors will have access to electricity, but will be limited. It will be on a first come first served basis.
- **Outside grass spaces** will be limited to a 10x10 space. If you require more space please specify in the additional booth information section on the application form (an extra charge will be applied). You will need to supply your own canopy (if needed), tables, chairs, etc.. All canopies must be secured to the ground using weights/sand bags in case of windy weather. There will be limited electricity available. You will need to supply your own extension cord as well. (if you require electricity) Please make sure your extension cords are labeled with your name/company name. We will not be responsible for any misplaced extension cords. Outside electricity is on a first come first served basis.
- **Outside Pavilion spaces** are limited. If you would like a space under the pavilion and to utilize one of the 10ft picnic tables please leave that request in the additional information section on the application form. Pavilion spaces will be available on a first come first served basis. All pavilion vendors **MUST** use one of the picnic tables provided. **NO** additional tables will be accepted under the pavilion unless approved by one of the committee members.

## **Terms and Conditions:**

**Setup/Break Down:** All vendors may begin setting up at 7:00am Saturday morning and ready for sales by 9:00am. Break down of booths cannot start any earlier than 5:00pm Saturday (if you are choosing to break down your booth Saturday evening), Your booth must be setup and ready for sales again on Sunday by 12:00pm. Vendors are not to close their booths before the official closing time on Saturday and Sunday before 5:00pm, the only exception will be if you sell out. Before leaving be sure your area is clean and free of trash. Each vendor is responsible for their own selling spaces.

**Vendor Responsibility/Space:** Vendors will be fully responsible for any loss or damage to his or her property by theft, fire, or casualty. The facilities expressly disclaims any responsibility for same. Vendors shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation. Each vendor is responsible for the conduct of his or her employees and/or representatives and activities must not detract from the image or welfare of the fair. If you have special space needs, please include your request with your application and we will make every effort to accommodate you. Spaces are reserved on a first come first served basis. Vendors must ensure that none of their display equipment extends beyond the space they have booked, this includes any rails, stands or additional equipment. If you need additional space please request it on your application.

**Acceptance:** We reserve the rights to decline any application for space if it deems such action to be in the best interest of the fair and if spaces run out. If participating as a crafter, we reserve the right to have items removed that are considered not appropriately handmade. Only 1 business per table/booth, space may not be sublet or shared with out prior approval.

**Payment:** The full payment is a non-refundable registration fee for the selected spaces and is due with the submission of this agreement. This fee will be used to cover advertisement, facility rental, and other incidental costs associated with the production of this event.

**Music:** You may play your own music, but will need to keep it low within your area and must be appropriate for the fair. Please be respectful of others that are around you. If there are any issues with the loudness/lyrics of your music it may/will result in termination of the music.

**Cancellation of space:** Application fees are not refundable. We are not liable if weather or other conditions prevent the vendors from attending and fulfilling the contractual obligation as a vendor. No refunds will be made for weather, accident, health, or other causes of non-participation.

**Indemnification:** Vendor agrees to indemnify and hold harmless the Sharpsburg Recreation Center from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to the operation of the vendors at the Sharpsburg Recreation Center Arts and Craft Fair.

**\*\*By completing the arts and craft fair vendor application you are certifying that you have read the Terms and Conditions, and will adhere to all rules and policies herein.**

**\*\*Vendor details/setup email(s) will go out by end of the second week of September.**